

## GWP Partners Privacy Policy

Global Water Partnership (GWP) is a global action network of Partner organizations. Becoming a GWP Partner means that you gain the benefits set out in the Policy on Partners. For this to happen, all GWP Partners are registered in the GWP Network Database. This Privacy Policy sets out Partner organisations' privacy rights regarding the collection, use, storage, sharing, and protection of the information provided in the Partner Application and subsequently stored in the GWP Network Database. Organisations agree to this Privacy Policy when submitting their Partner Application.

### 1. Purpose of Collecting Partner Information

The Global Water Partnership Organisation (GWPO) collects information necessary to fulfill the identified purposes as shown on our website and explained in the Partners Application form. When applying to become a Partner of GWP, organisations are asked to provide information such as name of organisation, field of work, type of organisation, contact details, and contact person. Information on Partners is collected for the following purposes:

- To maintain an accurate Network Database of GWP Partners
- To conduct internal surveys and consultations with GWP Partners
- To notify Partners about GWP activities, through email, newsletter, brochures, reports, etc.
- To notify Partners about governance meetings
- To provide information about Partners to other Partners to fulfill the Network's vision and mission
- To present statistics to third parties on the activities of the GWP Network

The information provided in the Partners Application form is stored in the GWP Network Database which is a third-party Customer Relationship Management system (currently Salesforce).

### 2. Disclosure and Retention of Partner Information

Partner information is safeguarded by GWPO in the GWP Network Database. GWPO does not trade or sell any information about its Partners to third parties outside the GWP Network or within the Network at any time. However, GWPO uses other suppliers to provide technical tools and within the services these suppliers provide, Partner information may be disclosed. GWPO has agreements with these providers to ensure the Partner information is kept in a proper manner that follows laws on data protection.

GWPO does disclose certain information about Partner organisations on the GWP website to promote knowledge sharing and to further the mission of the GWP Network. The following information, provided in the Partner Application, is made publicly available on [www.gwp.org](http://www.gwp.org):

- Name of Organisation
- Website
- E-mail address
- Telephone number
- Sector
- Country and Regional Water Partnership to which the GWP Partner may belong

The purpose for this disclosure is to fulfill the objectives set out in the GWP Policy on Partners and to increase the sharing of knowledge and learning among Partner organisations. GWPO also uses the data, and reserves the right to disclose data, which does not identify individuals, for statistical purposes to assess, improve, and promote the GWP Network and GWPO.

Partner information is stored in the GWP Network Database and in hard copy files. Electronic information, except that stated above on the website, is stored in computers and is password protected. Any backup disks and hard copy paper files are kept in locked cabinets for the period of time it is legally or operationally necessary to use the information. If the purposes for the use of the information mentioned above are no longer valid, the information is permanently deleted.

### 3. Access and Amendments to Partner Information

Partners are entitled to access their information in the GWP Network Database at any time. GWPO will provide access to the information after confirming that the request has been made by an authorised representative on behalf of the Partner. Any changes can then be submitted by the Partner, and the GWP Network Database will be adjusted accordingly. It is important for GWP to have accurate Partner information and therefore all Partner organisations are encouraged to inform us when the data they submitted in the Partner Application changes.

If you have any questions, please send a message to [gwp@gwp.org](mailto:gwp@gwp.org)

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