



## **CONSULTANCY NOTICE**

### **WATER, CLIMATE AND DEVELOPMENT PROGRAMME (WACDEP) PROGRAMME MANAGER**

#### **1.0 INTRODUCTION**

The Global Water Partnership – Caribbean (GWP-C) has a mandate to assist Caribbean countries in achieving long-term water security through the sustainable management of their water resources. This is achieved through the promotion and implementation of Integrated Water Resources Management (IWRM) which is a participatory approach to managing water resources that involves engaging all sectors of the economy.

The GWP-Caribbean in conjunction with the Global Water Partnership Organisation has developed a Water, Climate and Development Programme (WACDEP) for the Caribbean to support the implementation of the water related actions outlined in the Caribbean Community (CARICOM) Implementation Plan for the Regional Framework for Achieving Development Resilient to Climate Change. The GWP-C has received initial funding to commence the WACDEP from financial support to the Global Water Partnership Organisation by the Department for International Development (DfID) of the United Kingdom. The WACDEP is expected to span at least two years (2013 – 2015).

#### **2.0 BACKGROUND**

In March 2012, the Twenty-Third Inter-Sessional Meeting of the Conference of Heads of Government of the Caribbean Community (CARICOM) adopted the Implementation Plan for the Regional Framework for Achieving Development Resilient to Climate Change. The Implementation Plan was developed by the Caribbean Community Climate Change Centre (CCCCC), a lead CARICOM agency for coordination of climate change interventions in the region.

The Plan defines the regional actions for coping with climate change and outlines priority sectors and actions required to ensure climate resilient development.

#### **Official decision of the Heads, Suriname 8 – 9 March, 2012**

“Heads of Government approved the ‘Implementation Plan for the Regional Framework for Achieving Development Resilient to Climate Change’ which defines the Region’s strategic approach for coping with climate change for the period 2011 – 2021; They expressed appreciation for the support of International Development Partners with respect to the Implementation Plan and pledged to support the further efforts of the Climate Change Centre and the CARICOM Secretariat in the execution of the Plan”.

The Plan identified GWP Caribbean as one of the implementing agencies for climate change adaptation actions related to water management. The GWP-C has developed its Water Climate and Development Programme (WACDEP) to directly support the implementation of water related adaptation actions defined in the CARICOM regional implementation plan for Achieving Development Resilient to Climate Change.

The initiative will be implemented at regional and country level. Regional activities will include all Caribbean member states while in-depth country activities will initially be implemented in 4 countries, the number of countries for in-depth activities will be increased as more resources become available and partners join the programme.

The programme will be implemented as a joint initiative between GWP-C and the CCCCC within the context the CARICOM Regional Framework for Achieving Development Resilient to Climate Change. Programme implementation will be led by GWP-C while the CCCCC will provide overall coordination within the context of the CARICOM regional implementation plan.

### **3.0 Overview of the WACDEP**

The goal of the Water, Climate and Development Programme (WACDEP) for the Caribbean is to promote water security and climate resilience in Caribbean states as a key part of sustainable regional and national development for economic growth and human security.

The overall objective of the Programme is to support adaptation of Caribbean states to climate variability and change through the implementation of better water policies, strategies, programmes and water related adaptation actions defined in the CARICOM implementation plan for achieving development resilient to climate change.

The Programme's objectives and results will be achieved through 4 interrelated components and 8 key areas as summarised below:

Component 1: Promote water security, climate resilience and "no/low regret" investments as a key part of national and regional development processes.

- 1: Regional Cooperation in water management
- 2: National Development and Sector Plans
- 3: No/Low Regret Investments in Regional and National Development
- 4: Project Preparation and Financing

Component 2: Address critical water security challenges to enhance climate resilience of countries and communities.

- 5: Demonstration Projects

Component 3: Promote knowledge generation and dissemination of information on water security and climate resilience.

- 6: Knowledge and Awareness
- 7: Capacity Development

Component 4: Support to partnership development, programme management and fundraising.

- 8: Governance and Fundraising

#### **4.0 FUNCTIONS OF THE PROGRAMME MANAGER**

GWP Caribbean now seeks to retain a full-time Programme Manager to spearhead the implementation of the WACDEP. The Programme Manager reports to the Regional Coordinator of the GWP Caribbean Secretariat which is based in Trinidad.

The overall responsibility of the Programme Manager is mainly to coordinate implementation of the GWP-C Water Climate and Development Programme (WACDEP) which seeks to support adaptation of Caribbean states to climate variability and change through implementation of better water policies, strategies, programmes and water related adaptation actions. The WACDEP Programme Manager will also provide support to the implementation of the overall GWP-C Regional Work Programme under which the WACDEP falls.

##### **Specific functions of the Programme Manager are:**

- Coordinate the development and implementation of the WACDEP.
- Develop and maintain key strategic partnerships with government and non-government stakeholders at the national and regional level to facilitate WACDEP implementation.
- Develop project documents, work plans, and budgets for regional activities.
- Monitor budgets associated with the programme and ensure proper financial management and accountability.
- Conduct monitoring and evaluation of the programme, including maintaining up-to-date records and collecting and analyzing data on programme impact.
- Prepare progress reports for GWP-C, GWPO in Stockholm and relevant donors.
- Undertake fund-raising for the programme including the preparation and submission of proposals to relevant donor agencies and funds.
- Coordinate involvement of relevant Partners and advisory/management committees in the implementation of activities.
- Ensure an appropriate communication framework is in place for enhancing visibility, awareness building and knowledge dissemination.
- Coordinate knowledge management of outcomes related to the WACDEP ensuring documentation of good practices and lessons learned.
- Ensure synergies and linkages with GWP-C's mandate, objectives and work programme.
- Provide support to the GWP-C work programme as required including in the organization and implementation of work plan activities; report preparation; and monitoring and evaluation.

#### **5.0. QUALIFICATIONS AND EXPERIENCE**

The ideal candidate for the position of Programme Manager should have the following qualifications and abilities:

- Advanced degree (Masters degree and above) in any or a combination of the following fields: natural science, environmental science, water management, economics, climate change, development studies, social sciences, engineering or any equivalent educational background.
- At least five (5) years post qualification experience, including experience in integrated water resources management and climate change.

- Experience in managing climate change adaptation projects at local, national and regional level including familiarity with key concepts and tools for climate change adaptation.
- Experience in programme development and project management including knowledge of the project management cycle.
- Proven ability to operate in a multi-cultural environment and to interact positively with a wide range of stakeholders within a regional and multi-government context.
- Experience working within the Caribbean would be considered an advantage.
- Proven ability to be a valued and contributing member of a multi-disciplinary team and to exercise high-level inter-personal skills in all situations.
- Excellent written and spoken communication; and an ability to transmit ideas and information in a clear, accurate and effective manner. Must be willing to learn from others

#### **6.0 DURATION**

The successful candidate will be recruited on contract for a duration of two (2) years to be based at the GWP-C Secretariat in Trinidad.

#### **7.0 SUBMISSION OF APPLICATIONS**

Applications accompanied by a *detailed* Curriculum Vitae highlighting relevant experience and skills should be submitted to:

The Regional Coordinator  
Global Water Partnership Caribbean (GWP-C) Secretariat  
c/o N.I.H.E.R.S.T.  
#77 Eastern Main Road  
St. Augustine  
TRINIDAD

Applications may be submitted in hard copy or via email at [info@gwp-caribbean.org](mailto:info@gwp-caribbean.org), or via fax to +868-645-7805 by no later than **March 6<sup>th</sup>, 2013**.

Please be advised that unsuitable applicants will not be acknowledged.

Further information on the GWP-Caribbean and the WACDEP can be found at [www.gwp-caribbean.org](http://www.gwp-caribbean.org).