Technical Offer Form

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| **Call for offers: Preparation and implementation of an online capacity building course for stakeholders from Mediterranean countries on dimensions of the Water-Energy-Food-Ecosystems Nexus** |

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| --- | --- |
| Name of Proposing Company / Organization: |  |
| Country of Registration:  |  |
| Name of Contact Person for this Offer: |  |
| Address: |  |
| Phone / Fax: |  |
| Email: |  |

**Selection Criteria**

* **Provide** official Financial Statements, stamped and signed by the legal representative of the company, demonstrating annual turnover for the last three financial years, at least equivalent to the maximum amount of this call.
* **Provide** information for enrolment in one of the official professional or trade register kept in Participant’s country of registration
* **Provide** informationregarding the duration of operation of ten (10) years. Proof to be provided by the related chamber (date of registration).

**Qualification and Experience**

**Section 1: Expertise and work experience**

**Regarding Expertise and work experience**

**Provide** the following information regarding **corporate experience**: a record of minimum 4 online capacity building courses over the last 5 years of comparable nature and degree of complexity to the current assignment, which were hosted in a user-friendly online platform accessible to at least 50 registered users, including features for interactions (e.g. messages, forums) knowledge management, coordination, monitoring and evaluation.

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| --- | --- | --- | --- | --- | --- | --- |
| Name of project | Client | Contract Value | Period of activity | Types of activities undertaken | Status or Date Completed | References Contact Details  |
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**Regarding Work experience and Education for the Capacity Development Specialist (Team Leader):**

**Provide the CV of the Expert demonstrating qualifications in related areas of expertise, as per section 9 of the ToR. Please use the format below.**

|  |  |
| --- | --- |
| Name:  |  |
| Position for this Contract:  |  |
| Nationality:  |  |
| Contact information:  |  |
| Countries of Work Experience:  |  |
| Language Skills:  |  |
| Educational and other Qualifications:  |  |
| Summary of Experience: Highlight experience in the region and on similar projects. |
| Relevant Experience (From most recent): |
| Period: From – To | Name of activity/ Project/ funding organisation, if applicable: | Job Title and Activities undertaken/Description of actual role performed: | Referee contact details |
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|  |  |  |  |

**Date: ....................................................................**

**Signature: …………………………………………….**

**To be completed and signed by the Capacity Development Specialist (Team Leader):**

**Regarding Work experience and Education for the IWRM Capacity Building expert:**

**Provide the CV of the Expert demonstrating qualifications in related areas of expertise, as per section 9 of the ToR. Please use the format below.**

|  |  |
| --- | --- |
| Name:  |  |
| Position for this Contract:  |  |
| Nationality:  |  |
| Contact information:  |  |
| Countries of Work Experience:  |  |
| Language Skills:  |  |
| Educational and other Qualifications:  |  |
| Summary of Experience: Highlight experience in the region and on similar projects. |
| Relevant Experience (From most recent): |
| Period: From – To | Name of activity/ Project/ funding organisation, if applicable: | Job Title and Activities undertaken/Description of actual role performed: | Referee contact details |
|  |  |  |  |
|  |  |  |  |

**Date: ....................................................................**

**Signature: …………………………………………….**

**To be completed and signed by the IWRM Capacity Building expert**

**Regarding Work experience and Education for the WEFE Nexus expert:**

**Provide the CV of the Expert demonstrating qualifications in related areas of expertise, as per section 9 of the ToR. Please use the format below.**

|  |  |
| --- | --- |
| Name:  |  |
| Position for this Contract:  |  |
| Nationality:  |  |
| Contact information:  |  |
| Countries of Work Experience:  |  |
| Language Skills:  |  |
| Educational and other Qualifications:  |  |
| Summary of Experience: Highlight experience in the region and on similar projects. |
| Relevant Experience (From most recent): |
| Period: From – To | Name of activity/ Project/ funding organisation, if applicable: | Job Title and Activities undertaken/Description of actual role performed: | Referee contact details |
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|  |  |  |  |

**Date: ....................................................................**

**Signature: …………………………………………….**

**To be completed and signed by the WEFE Nexus expert**

**Regarding Work experience and Education for the Environment / Climate Change Expert:**

**Provide the CV of the Expert demonstrating qualifications in related areas of expertise, as per section 9 of the ToR. Please use the format below.**

|  |  |
| --- | --- |
| Name:  |  |
| Position for this Contract:  |  |
| Nationality:  |  |
| Contact information:  |  |
| Countries of Work Experience:  |  |
| Language Skills:  |  |
| Educational and other Qualifications:  |  |
| Summary of Experience: Highlight experience in the region and on similar projects. |
| Relevant Experience (From most recent): |
| Period: From – To | Name of activity/ Project/ funding organisation, if applicable: | Job Title and Activities undertaken/Description of actual role performed: | Referee contact details |
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**Date: ....................................................................**

**Signature: …………………………………………….**

**To be completed and signed by the Environment / Climate Change Expert**

**Regarding Work experience and Education for the Agriculture / irrigation Expert:**

**Provide the CV of the Expert demonstrating qualifications in related areas of expertise, as per section 9 of the ToR. Please use the format below.**

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| --- | --- |
| Name:  |  |
| Position for this Contract:  |  |
| Nationality:  |  |
| Contact information:  |  |
| Countries of Work Experience:  |  |
| Language Skills:  |  |
| Educational and other Qualifications:  |  |
| Summary of Experience: Highlight experience in the region and on similar projects. |
| Relevant Experience (From most recent): |
| Period: From – To | Name of activity/ Project/ funding organisation, if applicable: | Job Title and Activities undertaken/Description of actual role performed: | Referee contact details |
|  |  |  |  |
|  |  |  |  |

**Date: ....................................................................**

**Signature: …………………………………………….**

**To be completed and signed by the Agriculture / irrigation Expert**

**Section 2:** **Approach and Methodology**

Approach to the Service/Work Required:

* **Provide** a detailed description of the methodology for how the Participant will achieve all objectives and tasks and deliver all outputs as described in the Terms of Reference of the assignment, keeping in mind the appropriateness to local conditions. Maximum 4 pages. You can use any format of your preference.

Risks / Mitigation Measures:

* **Provide** a description the potential risks for the implementation of this assignment that may impact achievement and timely completion of expected results as well as their quality. Describe measures that will be put in place to mitigate these risks. Maximum 2 pages. You can use any format of your preference.